

## Writing an Effective Operating Procedure

with special speakers Suzanne Kilpatrick, Rudy Guerrero, & Daniel Stine



Rudy Guerrero is the Laboratory Safety Manager, Suzanne Kilpatrick is the Campus occupational Safety Manager, and Daniel Stine is the Occupational Safety Coordinator with the University of Texas at Austin's Environmental Health and Safety Department How do you know you're completing your research without missing a critical step or safety component? Is your procedure written down?

Written documentation is essential to conduct successful research!

Join us for Sweets and Safety where we will simplify the process for creating step-by-step instructions for carrying out specific work activities, while also outlining the necessary safety precautions and hazard controls.

Join us for 30 minutes of safety and a sweet of the month!

This month serving: pastries from 85°C!

alongside fruit, coffee, and tea!

<u>Join us in Welch 4.132B (Old Library) on Tuesday April 18th at 12:00pm!</u>

Those who attend at least half of the seminars will be entered to win a prize!